

Check list for submission of papers to Ningen Dock International Official Journal of Japan Society of Ningen Dock

Categories of manuscript:

- Original article (not more than 4,000 words)
- Case report (not more than 3,000 words)
- Review article (not more than 5,000 words)

Typing:

- Manuscript on A4 paper with wide margins
- Type double space using 12-point

Title page:

- Title of paper
- Full names of authors and affiliations without title of MD, PhD, etc
- Full name and address of a corresponding author including fax number, telephone number and e-mail address.
- Running title not more than 50 characters.

Abstract:

- Not more than 250 words.
- Arranged in the order of Background, Methods, Results, and Conclusion.
- Up to four key words.

Text of paper:

- Manuscript is arranged in the order of Objective, Methods, Results, Discussion, (Conclusion), (Acknowledgments), and References.
- Measurements are expressed in SI units.
- Abbreviations are spelled out at first usage.

References:

- References are numbered consecutively in order of appearance in the text and cited in the text using superscript numbers.
- Format is consistent with examples in Instructions for Authors.

Tables:

- Each table is given a number and a brief informative title, and appears on separate page.
- All abbreviations used are explained in footnotes.

Figures:

- Figure legends are appended to the text on a separate page.
- The top of the figure, the first author's name, and the figure number are indicated lightly in soft pencil on the back of the four figures.

Submission:

- Check list, agreement, cover letter, manuscript (title page, abstract, text, acknowledgments, and references), figure legends, tables, figures and/or photos prepared in due form.
- One set of the original manuscript and three sets of the copies (with original photos, if any) are submitted.
- All pages are numbered.

Date: _____

Name (print) _____

Signature _____